

Producer for the National Youth Theatre

Contract for Services

The Role:

Youth Theatre Ireland is seeking to engage a Producer to lead and deliver on the Programme Management and Production of the National Youth Theatre 2020 – 2021, including the final production in August 2021. This is a new and unique opportunity for a Theatre Producer with significant experience of working with young people and a professional commitment to the values of youth theatre practice. This role is being offered on a Contract for Services basis.

About National Youth Theatre:

The National Youth Theatre is a programme of Youth Theatre Ireland – the national development organisation for youth theatre. NYT is a theatre-making programme for 16 – 21 year olds that culminates in a production. As members of the National Youth Theatre Ensemble, the gender-balanced ensemble of 20 young people from 57 youth theatres across Ireland, are matched with the best professional artistic and technical teams to create theatre of the highest professional standard for a public audience. The 2020/21 National Youth Theatre Programme, will be under the Artistic Direction of Veronica Coburn and includes the addition of a National Young Playwrights group, ARTiculate; and an outreach playwrighting programme for youth theatres affiliated to Youth Theatre Ireland. It will also include, for the first time, the introduction of opportunities for four ensemble members who will participate in design and technical roles. The National Youth Theatre is presented in collaboration with the Abbey Theatre.

Contract Description

Responsible for: to lead and deliver on the Programme Management and Production of the National Youth Theatre 2020 – 2021, including the final production in August 2021.

Responsible to: The Director of Youth Theatre Ireland

Key Relationships: NYT Artistic Director; Lead Child Protection and Welfare Officer; Other Youth Theatre Ireland Staff as required.

Services Required:

The National Youth Theatre comprises of four programme elements. The Producer will be tasked with the project management of each of the following:

- ARTiculate National Young Playwrights Programme
- Young Playwriting Outreach Workshops with Youth Theatre Ireland Affiliate Youth Theatres
- The National Youth Theatre Ensemble Programme
- The National Youth Theatre Production

For more information on the content, deliverables and timeframe for the programme elements please see the table in Appendix 1 below.

Time Requirement:

It is envisaged the contract will be delivered on a part-time basis to an agreed number of hours per week based on the Programme schedule and the Producers proposed workplan. The Producer will be expected to be exclusively available to Youth Theatre Ireland for Auditions, Company Residential, Development Weeks, Rehearsals and Production. The Producer should be able to commit to the project on a full-time basis for the months of June, July and August 2021.

Location:

The Producer can work remotely but will be expected to attend at Youth Theatre Ireland and other premises as required for the delivery of the programme and for meetings etc. The Producer must be able to commit to being present daily in Dublin for the months of July and August 2021.

Duties and Responsibilities:

- To manage all aspects of the ARTiculate National Young Playwrights Programme including but not limited to liaising with young people and facilitators, booking spaces and/or managing Zoom rooms as appropriate etc.
- To roll out and manage all aspects of the Young Playwrighting Outreach Workshops including but not limited to promotion, engaging and contracting facilitators, scheduling etc;
- Manage all aspects of the National Youth Theatre Ensemble Programme including the promotion, communication, scheduling and management of auditions, Company Residential, Development Week and Skills Days ;
- Company Management including booking and arranging all Young Ensemble accommodation, transport and meals in Dublin for residentials, rehearsals and performance;
- Liaising between the Artistic Team and the Welfare Team on all matters relating to the welfare of the Ensemble members;
- Manage all aspects of producing the National Youth Theatre Production;
- Liaising with the Artistic Director and Youth Theatre Ireland Management to crew and contract all creative and technical production personnel;
- Act as the contact point and liaison for all production functions and ensure clear communication and dissemination of all information pertaining to the efficient management of the production.
- Manage relationships and liaise with programme and venue partners including the negotiation and execution of contracts;
- Draw-up rehearsal, production and performance schedules and attend all production meetings;
- Manage the production budget as set by Youth Theatre Ireland and ensure the production is delivered on budget. Ensure all production expenditure is managed

and documented appropriately working closely with Youth Theatre Ireland Management.

- Manage the marketing and promotion of the National Youth Theatre in collaboration with programme partners including the management of Opening Night reception and any other events associated with the production.
- With the Production Manager, ensure all Health & Safety regulations are observed and implemented.

Requirements of the Post

Youth Theatre Ireland is seeking to engage a Producer who possesses the following attributes.

Personal Attributes and Skills:

- You are committed to the values of Youth Theatre Ireland and believe in the importance of youth theatre
- You see young people as important members of society; you are motivated to uphold their rights and ensure that they are supported to develop to their full potential, personally and socially
- You are a collaborative team player with excellent interpersonal skills and a positive attitude
- You have excellent organisational skills
- You are an excellent communicator, adept at communicating with diverse groups
- You are a problem solver, able to work under pressure and prioritise between conflicting demands
- You have a high degree of personal and professional integrity and can be placed in positions of trust and responsibility including access to sensitive and confidential data.

Professional Experience:

- Demonstrable experience of Theatre Producing at a professional level, ideally with practical experience of producing youth theatre.
- Significant experience working with and for young people.
- Ability to demonstrate and evidence the personal attributes and skills listed above
- Knowledge and understanding of theatre practice in Ireland

How to Apply:

Please submit an expression of interest by **Wednesday 8th July** at 5pm.

Youth Theatre Ireland is open to receiving Expressions of Interest from Individual contractors. Where the Producer proposes to sub-contract any portion of the work this should be clearly indicated and details of the sub-contractor's CV and experience should be provided with the Expression of Interest.

Expression of Interest should Include the following:

- CV and Biography of the Producer(s)
- Proposed outline workplan and approach to implementation with appropriate milestones
- Short 300 word statement on your motivation and suitability for the role
- Proposed itemised Fee, including all costs and expenses associated with delivering the contract

The maximum total fee available for the NYT Producer contract is €20,000 inclusive of VAT

Expressions of interest will be assessed based on:

- Track record and relevant experience of the producer(s)
- Motivation and commitment to values of youth theatre
- Feasibility of proposed workplan
- Value for money represented by the proposed fee.

The offer of a contract will be subject to the successful Garda Vetting of the Producer. By submitting an Expression of Interest you declare that there is no reason known to you that would preclude you from working with children or young people.

Please email your Expression of Interest in the strictest confidence to recruitment@youththeatre.ie marked for the attention of the Director.

APPENDIX 1

Deliverable	Description	Timeframe
Articulate NYT Young Playwright Programme – writers group	<p>12 – 16 young people with a particular interest in playwriting will be selected to participate in a writing group led by the Artistic Director with Playwright, Dylan Coburn Gray.</p> <p>The group will meet in Dublin on 2nd Saturday of every month for a day long programme of writing workshops and mentorship.</p>	March – December 2020 (Underway)
NYT Young Playwright Programme Outreach	Introduction to writing for the stage – national programme of 40 x day-long workshops for young people aged 12 – 21, delivered locally in affiliate youth theatres.	Sept 2020 – Dec 2021
Recruitment of NYT Ensemble participants		June – July 2020 (Underway)
Auditions	<p>A series of workshop style, group auditions will be held in centres in Dublin, Cork and Sligo across a total of 5 days.</p> <p>40 – 50 young people will be invited to second-round auditions.</p>	<p>17th – 21st Aug 2020</p> <p>5th – 6th Sept 2020</p>
Company Residential	The 20 ensemble members (16 performers and 4 technical and design participants) will	26 th – 31 st October 2020

	meet and work together with the Artistic Director and Creative Team.	
Development Week	The NYT Ensemble will work with the writer and creative team to develop the production over a development week in the theatre venue.	15 th – 20 th Feb 2021
Skills Days & Design Days	Participants take part in contact days with the creative team to develop performance skills and work in design elements etc.	April – May 2021
Rehearsal	The 20 young participants live together for a 4 weeks rehearsal period in Dublin	26 th July – 22 nd August '21
Production	The resulting production is staged over a week-long run for a public audience.	23 rd – 27 th August 2021
Evaluation		September 2021