

Director

Youth Theatre Ireland is the national development organisation for youth theatre. We support a network of youth theatres that deliver year-round programmes of drama workshops and performance opportunities to young people aged 12+ in cities, towns and villages across Ireland. We are unique in our commitment to youth-centred drama practice, and we promote youth drama opportunities that focus on the artistic, personal and social development of young people.

Youth Theatre Ireland is funded through multi-annual strategic funding from the Arts Council of Ireland and as a national youth work organisation by the Department of Children and Youth Affairs. Youth Theatre Ireland is also a Creative Youth partner organisation supported by Creative Ireland.

We are now seeking an experienced and effective arts leader to lead the organisation as Director.

Job Description

Responsible for: To lead and manage the staff and resources of Youth Theatre Ireland to deliver on its role and mission as an organisation

Responsible to: Board of Youth Theatre Ireland

Key Responsibilities:

- Lead, in collaboration with the Board and relevant stakeholders/partners, the strategic development of Youth Theatre Ireland;
- Identify strategic priorities for Youth Theatre Ireland and formulate plans, proposals and processes for the effective utilisation of Youth Theatre Ireland resources to meet these priorities;
- Lead the development of annual implementation plans and supporting financial plans for approval by the Board of Youth Theatre Ireland;
- Manage and account for the proper use of Youth Theatre Ireland financial resources and ensure the Board of Youth Theatre Ireland is informed of the financial health of the organisation;
- Prepare annual and multi-annual funding submissions and develop new funding streams for the organisation;
- Ensure the appropriate internal processes are effective and efficient in delivering on the role of Youth Theatre Ireland;

- Manage and motivate the staff of Youth Theatre Ireland to ensure the highest levels of performance and personal and professional development;
- Responsible for overseeing corporate governance and compliance: keeping the Board informed of their responsibilities; writing and implementing policies and procedures and all best practice and statutory reporting requirements;
- Work with the Chair of Youth Theatre Ireland on preparing for Board meetings, the AGM, as well as other tasks identified by the Chair and Board;
- Manage and maintain relationships with key funding partners and their personnel;
- Develop effective working relationships with significant partners and stakeholders at local, regional, national and international level;
- Participate in appropriate national and international fora to ensure that Youth Theatre Ireland and the youth theatre sector is informed by and contributes to best practice nationally and internationally;
- Promote and advocate on behalf of Youth Theatre Ireland and the youth theatre sector;
- Any other duties as determined by the Board.

Requirements of the Post

Youth Theatre Ireland is seeking to employ a candidate who possesses the following attributes:

Essential:

- Passion for and commitment to youth theatre / theatre;
- Minimum of 3 years' senior management experience in the arts **or** minimum 10 years of professional experience directly in youth theatre;
- Experience and demonstrated competency in developing and implementing strategy;
- Experience and demonstrated competency in leading, managing and motivating staff teams;
- Experience of working with a broad range of stakeholders at a national and local level;
- Demonstrated financial acumen and experience of managing and generating income at organisational level;
- Ability to advocate effectively for youth theatre to theatre/arts/education/youth sector;
- Ability to prioritise actions and take decisions based on strategic goals;
- Strong oral and written communication skills with an ability to communicate persuasively to diverse audiences.

Desirable:

- Third level qualification in drama/theatre or related fields;
- Experience of preparing and presenting plans, proposals and reports;
- A sound understanding of practical issues affecting local/regional youth theatre development in Ireland;
- Knowledge and understanding of theatre practice in Ireland;
- A sound understanding of broader policy issues which influence the arts in Ireland.

Terms and Conditions

- The position is full-time with 25 days annual leave.
- The post holder will be expected to work a 35-hour week and be willing to undertake evening and weekend work as necessitated by the work programme.
- A gross salary on a scale between €55 – 60k per annum shall be paid. The Director shall enter at the minimum point on the scale.
- The post will require a certain amount of travel nationally and a holder of a current driver's licence and own transport would be an advantage though not essential.
- A pension contribution of 5% of gross salary per month will commence upon completion of a six-month probationary period.
- Important: The holder of this post is a Mandated Person under the definition within the Children First Act (2015). The post-holder will be subject to a number of legal responsibilities including a legal obligation to report suspicion of harm to a child above a certain threshold. The successful candidate will be fully inducted in their responsibilities before taking up the role. More information on Mandated Persons can be found via Tusla, the Child and Family Agency.
- This role is subject to Garda Vetting of the successful candidate.

How to Apply:

Deadline for receipt of applications is **Monday 27th July at 12 noon**

Shortlisting will apply.

Shortlisted candidates must be available for interview on Wednesday 12th August.

Applications should consist of the following:

- A completed application form;
- A short Vision for Youth Theatre Ireland over the next five years (500-600 word document).

Please email your application in the strictest confidence to: recruitment@youththeatre.ie marked for the attention of the Chairperson.